



Carlmont High PTSA General Association Meeting Minutes

Date: September 8, 2020

Location: Via Zoom

Call to Order: Michelle Kelly called the meeting to order at 7:03pm. A quorum was present.

President – Michelle Kelly

Welcome, 36 participants, including families (see attached for a list of participants)

Introduction

Explanation of Meeting Technology and Rule – raise your hand, only use chat when you have questions.

Secretary – Wendy Kang

Approval of June 9, 2020 General Association meeting minutes. The minutes were approved as presented.

Treasurer's Report – Adria Matthews

Draft Budget in June. Please see attached with the yellow highlights for changes.

From June 9, 2020 to August 31, 2020, our starting balance for the CD was \$9,848.57 and the ending balance is \$9,849.00. For that same time period, our starting balance for the checking account was \$134,097.31 and the ending balance was \$141,536.93. Lastly, for the starting and ending balances for our PayPal account was \$0.

Listed in the reports are the checks that were written from June 4 to September 1, 2020. I would like to make a motion to ratify paid bills (checks #3157 to 3174, ATP#2440 - 2452).

Adria made a motion to reify the checks, Paige – second, motion carries

Adria made a motion to request the reports to be filed for audit, Paige – second, filed for audit, motion carries

Financial Report – Stephanie Lee

Membership dues budgeted, so far at \$1,100

Adria made a motion to approve the budget as amended, Paige – second, motion carries

Committee's Reports –

- Eric Manning - Over 100 new members in the last month.
- Family2Family Fund and Pantry – Yasemin (in kind donation or cash card or grocery gift card, plus personal hygiene products, snacks, backpacks) Needed family meet with school, not PTSA

- Staff Appreciation – Jessica (9/8/20 Goodies to mailboxes, masks PTSA ordered plus mints, candy, and cards so far, traditional lunch catered on campus, going forward box goods to pick up stacked, fall/winter/maybe May)
- 8th Grade Transition Team – Parent info night, pre-recorded, 12 min virtual tour with help from ASB and 8th grade transition team, modify to online format
- Grad Night-2021 – yet to be determined
- Spirit Wear – face masks came, sale well
- SAT/ACT Prep
- Reflections Art Contest- Mandy (I matter because....) All digital submission this year and going forward. District – exhibit at the end (will be virtual or in person) New webpage, Posters at Scot's gym, e-mail to population on Thursday, reach out to ASB to post on social media.
- ASB Update – Noah (shift from activities to support students), CHAMP - buddy system for 9th graders or 1st year, paired 70 students based on common interests and preferences. With parents' permission. Tomorrow mentor check in. Application still open. 8 candidates for Freshmen class for election. Last Friday – spirit day (country vs country club), still more brainstorm for Homecoming. Carlmont ASB tab on Carlmont website – application open all year.

Principal's Report – Ralph Crame

1. Thanks to PTSA masks
2. Scot's Gym – Distribution center, each teacher has a box for pickups or turn-in work.
3. Picture Day – 9/30 9th Grade and new students
4. Back to School Night – moved Tuesday (9/15), minimum day Wednesday, students will create Zoom links for their parents, (Sequoia and Woodside already had theirs), 5 mins in between classes
5. ASB – looking into Prom Day
6. San Mateo County – still in purple based on the new CA color coded reopening (at least two weeks out of purple before in person instruction can start)
7. Attendance & Homework–
 - default attendance has changed to absence if teacher is not able to take attendance; teacher can fix attendance within 3 days, there is a lag.
 - attendance taken twice
 - Complete the assignment for Wednesday
 - Weekly attendance (turn in work and participate) – outreach team
 - Advocate – please communicate to the teachers first
 - Doctor appointment or illness – parents call office or e-mail to report
 - Substitute will use the same Zoom room
 - Testing outside of school hours and school days – should not be given. Exception is when it is started during school time, but due to 504 or other accommodation can have extra time during office hours. Office hour is recommended, but not mandate.
 - Homework deadline – midnight on Canvas
8. Email gone out from District office – cooperate with the investigation. Any allegation to be proved true, the person is removed. District has taken over to conclude the investigation.

New Business/Open Comments

Adjournment: The meeting was adjourned at 8:17 pm